

VA Chicago Health Care System  
**Jesse Brown VA Medical Center**

**Clinical Psychology Internship**



***Application Procedure***

**Qualifications**

In order to qualify for appointment as a psychology intern, the applicant must have these qualifications:

- U.S. citizen, per federal regulations
- Ph.D. or Psy.D. candidate
- Enrolled in a Clinical or Counseling Psychology program with current full APA accreditation. Federal hiring guidelines prohibit the consideration of anyone from an unaccredited program.

**General Instructions**

Please note:

- The application deadline is **November 5th**. Your APPIC on-line application must be

received by this date for your application to be considered. We will inform you by postcard or e-mail if any supporting documents are missing..

- Please, DO NOT CALL to check on the status of your application. We will not know for at least a week after the deadline if your file is fully complete--it takes us a while to get all the information collated and organized.

- By October 9th, ask for letters of reference and order transcripts to ensure prompt arrival.
- Please have all materials sent via the new online process to Dr. Van Denburg, Jesse Brown VA Medical Center

As this is only the second year the APPIC on-line system is being utilized, we cannot anticipate all problems that may arise. If there is any confusion on what to send to our site via this system, simply follow the suggested APPIC guidelines. We will not require any supplemental information. If you have specific questions about the on-line system as it applies to our setting, feel free to e-mail me @ [eric.vandenburg@va.gov](mailto:eric.vandenburg@va.gov).

### **Nondiscrimination Policy**

The VA Chicago Health Care System Psychology Internship abides by APPIC policy on nondiscrimination: "training agencies have practices which are nondiscriminatory in regard to race/ethnic background, gender, age, sexual orientation, lifestyle, and disabilities." We also adhere to Federal Executive Order 13160, "Nondiscrimination on the Basis of Race, Sex, Color, National Origin, Disability, Religion, Age, Sexual Orientation, and Status as a Parent in Federally Conducted Education and Training Programs."

### **Application Checklist**

\_\_\_\_APPIC On-Line Application for Psychology Internship

Utilize the new, on-line system, available through [www.appic.org](http://www.appic.org). Be sure you use the most recent version.. Please complete the application in full, even though your vita may furnish some of the information.

\_\_\_\_Your Vita – Via the On Line System

\_\_\_\_Graduate Transcripts – Via the On Line System

Official copies of graduate transcripts from all institutions attended for at least 2 semesters.

\_\_\_\_Letters of reference – Via the On Line System

Three letters of reference are required. At least two of these letters must be from clinical supervisors. The other letter may be from a clinical supervisor or a faculty member of your graduate program.

### **Characteristics of a Good Match**

Applicants often ask what the characteristics of a good match are with our site. In addition to the typical factors all sites will look at (graduate grades, honors, letters of recommendation and so on) there are some characteristics of a good match to Jesse Brown VA. Of course, not all qualified applicants will have all the characteristics listed, but to be offered an interview, an applicant must have most of them:

- Three or more practica or other clinical experiences--we require that one of the practica be in psychological testing and/or that the applicant have significant testing or interviewing experience in 2 or more practica.
- Over 1500 practicum hours, preferably over 2000 by the internship start date.
- Dissertation is proposed, with a do-able plan to complete data collection by late August
- Most of clinical experience is with adults
- The applicant has a demonstrated interest (obvious through the applicant's clinical and/or research experience) in at least one major clinical training area available at Jesse Brown VAMC
- Clinical and/or research experience in working with disadvantaged populations
- Clinical and/or research experience with African-American or Latino populations
- Clinical experience and coursework appropriate to track applied for
- Adequate experience in administration of MMPI2, MCMI-III and WAIS-III or IV
- Adequate experience in writing psychological testing reports, preferably at least 10 integrated adult reports.

## **Selection Procedures**

### Selection procedures

Each application is reviewed by one supervisory psychologist and another individual, either another psychologist or an intern. All applications are reviewed by individuals associated with the track that the applicant is applying for. Additionally, efforts are made for general track applications to be reviewed by staff with similar interests to the applicant. All of the application material is considered important by the reviewers, who have the sole responsibility of selecting who is interviewed. See the section on Characteristics of a Good Match for more details on our perspective of who is a good fit for our site. Applicants who are offered interviews will be called or e-mailed by December 15. Applicants who are not invited for an interview will be notified by letter or e-mail. Please, do not call to check on your interview status; we will call you immediately if and when we determine that we will be interviewing you.